

CANTERBURY POLICE DISTRICT

Canterbury CDEM Group Plan

EXECUTIVE SUMMARY

(Extracted from Canterbury Police District CDEM Strategic Plan)

1. INTRODUCTION

- 1.1 The purpose of the Canterbury Police District Civil Defence Emergency Management Strategic Plan is to provide agencies involved in Civil Defence Emergency Management (CDEM) incidents with a reference guide and a strategic overview of the Police role, responsibilities and capabilities.
- 1.2 The plan sets out the organisational structure of The Canterbury Police District. It should be read in conjunction with New Zealand Police Standard Operating Procedures, General Instructions, Canterbury Police District Emergency Management Plans, Canterbury Police Staff Mobilisation Plans, and Canterbury Police Business Continuity Plans, together with any locally issued instructions that may be promulgated from time to time.

2. DISTRICT

- 2.1 Apart from the Northern most district, Kaikoura, the area Police District covered by this plan is aligned with the overall Canterbury Regional Council and CDEM Group Boundaries.
- 2.2 Kaikoura District to the north is part of the Tasman Police District. (Ref. Appendix A)
- 2.3 From an operational perspective this is not a problem as all South Island Police Communications are coordinated through the Southern Communications Centre, located in Christchurch.

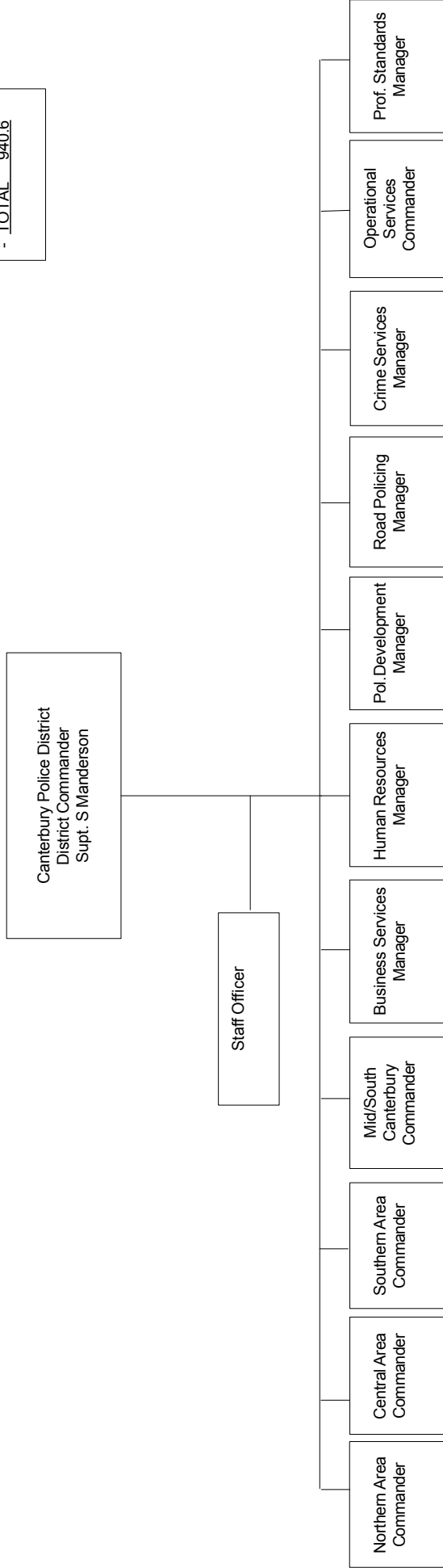
3. ORGANISATION

- 3.1 The Canterbury District Headquarters is located in Christchurch. The District Commander is responsible for the administration of the wider Canterbury Police District, consisting of 4 Sub-Areas each under the control of their respective Area Commander.
 - Northern-Canterbury
 - Christchurch Central
 - Southern Canterbury
 - Mid-South Canterbury
- 3.2 A District Operational Services Commander is responsible for Emergency Planning throughout Canterbury Police District

CANTERBURY POLICE DISTRICT

August 2004

Population : 502365
Staff Count
- Sworn 817
- NSworn 123.6
- TOTAL 940.6



*Note: This structure is for basic operations.
For involved or complex responses the appropriate
roles and functions under the CIMS Structure are
followed.*

4. ROLES & RESPONSIBILITIES

- 4.1 In a CDEM emergency Police priorities will be directed towards:
- (i) meeting the requirements of the National Civil Defence Plan, Part 4, Law and Order
 - (ii) providing an effective operational response to deal with any situation
 - (iii) providing for the welfare of staff and their dependants
 - (iv) actioning recovery plans to enable restoration of normal Police Services
- 4.2 A variety of statutes place responsibilities on Police. These include the Hazardous Substances and New Organisms Act 1996, the Fire Service Act 1975, the Health and Safety in Employment Act 1992, and the Civil Defence Emergency Management Act 2002
- 4.3 While Police do not have prime responsibility to provide for rescue relief during a CDEM emergency, they do have resources and skills available that can assist CDEM and will be made available if required. These include personnel with skills in Search and Rescue (SAR), Disaster/Emergency Activities, and Control/Co-ordination of Emergency Services.
- 4.4 Reconnaissance of a disaster area is not a prime police responsibility. However, police's primary response activity and communications system means that police will be one of the first organisations to have an idea of the extent of the disaster. Early situation reports will address this and police will provide damage assessments to local CDEM Emergency Operations Centres (EOCs) and/or the CDEM Group ECC.

5. HAZARD SCOPE

- 5.1 A comprehensive study has been made of potential Canterbury hazards. These hazards and their consequences, including related Police responses, are outlined in the CDEM Group Plan.
- 5.2 For planning purposes, it is assumed that Police will have a functional lead or support role in all emergency events.

6. COMMUNICATIONS

- 6.1 Communications throughout the region are provided by the Police Radio Network controlled by the Southern Communications center based at the Central Police Station in Hereford Street, Christchurch.
- 6.2 Back up for the Southern Communication Center is provided by Central Communications, located in Wellington, and Northern Communications, located in Auckland.
- 6.3 Radio links are established with all police stations and patrol vehicles, throughout the region. In any emergency a police radio link can be established with the CDEM Group ECC at ECan.
- 6.4 Provision has been made for Police Liaison Officers to have telephone, email, and internet access from the Group ECC.

7. TRANSPORT

- 7.1 A fleet of approximately 288 vehicles is located throughout the Canterbury Police District. This is made up of 157 Uniform Branch patrol vehicles including a number with 4WD capability, 40 Traffic patrol vehicles, and 91 plain vehicles including light trucks and 12-14 seat vans. 16 trailers are also available.
- 7.2 Under the Canterbury Police District Emergency Plan, and the Canterbury Police Business Continuity Plan, arrangements exist with suppliers for provision of additional 4WD vehicles in the event of a CDEM Emergency.

8. LOGISTICS

- 8.1 Canterbury Police do not hold bulk supplies of day to day resources within police premises such as a district store or supply section. There are small ad hoc reserves of varying levels at all stations throughout the District and arrangements exist with suppliers for urgent re-supply.

9. CDEM LIAISON

- 9.2 During major incidents Police will maintain liaison with the Canterbury CDEM Group Controller at the ECC through the appointment of a Police Liaison Officer, and by communication links. Similar arrangements will be made for Police liaison and communication within local (EOCs).

10. PUBLIC INFORMATION

- 10.2 All public and/or media information from police during any emergency situation under CDEM control shall only be released in consultation with the appropriate CDEM Controller.

11. RISK REDUCTION

- 11.1 The Canterbury Police Risk Reduction programme has been implemented and includes:
- Debriefing staff involved in previous disasters/emergencies and incorporating lessons learnt in future planning.
 - Utilising “risk mapping” carried out by local and central government authorities to raise levels of staff awareness to potential hazards.
 - Promoting safe workplace practices
 - Reviewing and updating Canterbury Police District Business Continuity Plans.

12. READINESS

12.1 Emergency planning is a high priority function and has focused upon a number of key areas:

- Regular surveys of critical infrastructure facilities
- District Emergency Management Plans.
- Business Continuity Plans for police premises.
- Police workgroup preparedness.
- Individual staff preparedness at both home and work.
- Planning cycle implementation – Plan/Train/Exercise/Audit/Plan.
- Regular participation in Canterbury CDEM Group training and exercise activities.
- Development of a Canterbury Police District Ready Response Group.

13. RESPONSE

13.1 Police response to any emergency will be based upon the current CIMs model.

13.2 The Canterbury Police District Staff Mobilisation Plan will be activated. This includes the immediate deployment of a 30 person Ready Response Group.

13.3 A Police Emergency Operations Centre (EOC) will be set up adjacent to The Southern Communications Centre at the Christchurch Central Police Station.

13.4 When circumstances dictate, or, in the event of Christchurch Central Police Station building being evacuated, a Police EOC can be established at an alternative location within Canterbury Police District.

13.5 Liaison Officers will be assigned to their respective Civil Defence Controllers and EOCs as required.

13.6 All Canterbury Police staff are expected to make themselves available, if required, for response to an emergency – having first attended to the immediate needs of their family and homes.

13.7 Staff are being encouraged to prepare “family plans” which ensure self-sufficiency for at least the first 72 hours after a major incident.

13.8 Where local resources are deemed inadequate, requests for support from other Police Districts will be authorised by the Police National Operations Manager, located at the Office of the Commissioner.

14. RECOVERY

14.1 The Canterbury District Commander will appoint an **O/C Recovery** to manage this phase of the emergency.

14.2 Business Continuity Plans provide for alternative premises for Christchurch District HQ should the Christchurch Central Police Station become unserviceable.

14.3 All Canterbury Police Managers have identified the needs and vulnerabilities of the services provided by their work groups and have contingency plans to enable them to deliver basic services under any circumstances.

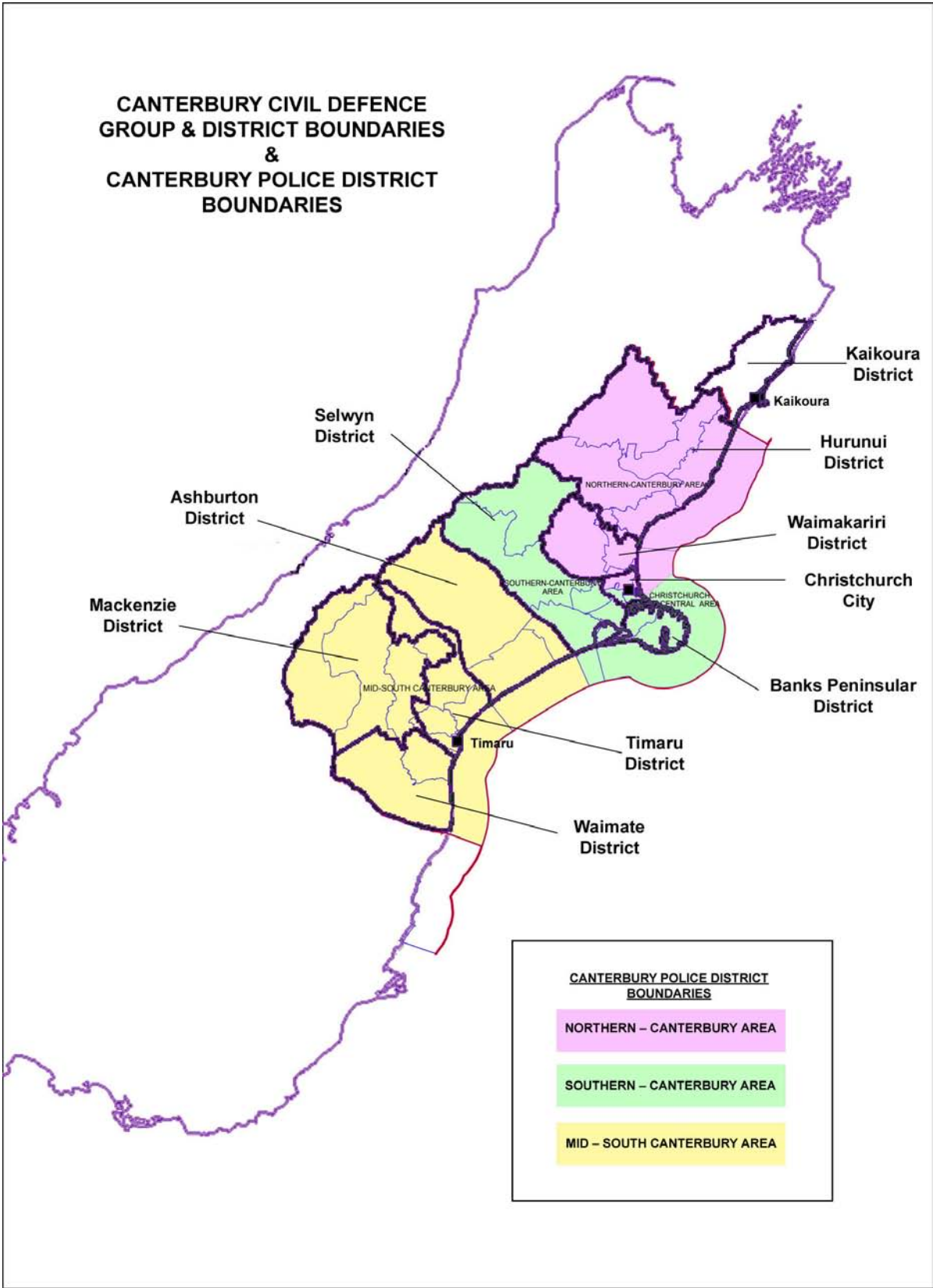
15. REFERENCES

Canterbury Police District CDEM Strategic Plan

National Civil Defence Plan. Part 4

Sandra MANDERSON
District Commander

APPENDIX A



APPENDIX B

Canterbury Police District Boundaries

